



Lodge Executive Committee Meeting Minutes
EDCO – 36 Middlesex Turnpike Bedford, MA
Sunday, November 22, 2015 @ 2:30 pm

Youth In Attendance: Mitch B, Lee C, Andrew L, Tanner Y, Jamie K, Greg D, Owen D, Cam V, Hugh D, Nick B, Matt C, Tom F, Kyle O, Christian C, Zack I, Justin S, Cole O, Benson T, Jack N, Charlie P, Joe J, Jason K, Miles P, and Paul T.

Adults In Attendance: Ray Morrison, Jay Schnapp, David St. Louis, Bob McLaughin, Brian Labao, Mark Bergeron-Naper, Chuck P, Zack Shepherd, Phil Heffernan, Josh Kline.

1) **Opening**

- A. Obligation – Cole O – 2:30 PM LEC opens
- B. Agenda overview – Justin S
- C. **Vote:** approval of minutes from meeting on 10.25.2015 – Zack I
 - Justin S entertains a motion to approve the October LEC Minutes; so moved by Thomas F; seconded by Cole O; unanimous vote; motion passes.

2) **Chief's report – Justin S**

3) **Vice-Chief's report – Cole O**

- Support & Operations group – working on Unit Mentoring program
- All chairmen have been appointed

4) **Secretary's report – Zack I**

- Administration group – 2 mailings coming up so stay tuned
- Lodge History book project in the works; potential to become a fundraiser
- LodgeMaster has been merged!
- Bronze level in JTE to start the lodge year, according to the merged records

5) **Treasurer's report – Benson T**

- Finance group – draft budget in the works, looking at inventories, budget will be ready for approval by December LEC, looking for one more chairman
- Sachems, please start gathering rough estimates of costs for the year so they can be incorporated into your block's budget!

6) **Block reports – officers & sachems**

- A. Communications - Paul T



- Inaugural 2016 Lodge Banquet & Theme Show
 1. shows themes are in the works
 - eNews letter going out soon so keep an eye out
 - Social media – Facebook and Twitter posts are being made and posted
 - Lodge Website – lots of progress, soft launch December 1st
- B. Inductions – Andrew L, Inductions Sachem
- All chairman positions filled
 - Unit Elections season start: December 1st
 - Looking to train people and recruit Unit Elections Teams - if you're interested in helping out with unit elections, please contact Andrew!
It is essential that Unit Elections are successful! Unit Elections are what keeps the lodge alive!
- C. Camping Traditions - Thomas F, Camping Traditions Sachem
- Chairman positions still open! Contact Thomas if you or anyone you know is interested!
 - Contacting council camping committee soon to start forming a promotion plan for the lodge to be the camp promotion “ground team”.
- D. Cub Program - Matt C, Deputy Cub Program Sachem
- Chairmen positions still open! If you know anybody interested let Matt or Ben Ferris know!
 - Block meeting occurring soon
- E. Service - Cam V, Service Sachem
- All chairmen positions are filled
 - Day of Service proposal is being revised
 - Will start looking for Ordeal and other camp service projects soon
- F. Activities - Owen D, Activities Sachem
- more chairmen spots open – contact if interested
 - Inaugural Lodge Banquet & Theme Show: Boston Marriot Burlington, January 2nd, 2016 @ 5:00 PM
 - registration open – Nd a minimum of 341 people to go to the banquet to break even – FAMILY EVENT
 - Working on banquet marketing and program
 - White Wolf Weekend (Lodge Fellowship) planning will begin soon
 - block meeting soon to come
- G. American Indian Activities - Greg D, AIA Sachem



- helping out at New England Base Camp's AIA Village – thank you to Paul and friends and everyone who helped out
- chairman spots are still open – contact if interested

7) *Old business*

- A. Pennacook Innovation Engine (PIE) – Cole O, Lodge Vice Chief
 - Very successful and helpful to many
 - Blocks planned out their lodge year with goals and action items
- B. Lodge Executive Committee (LEC) Orientation – Justin S, Lodge Chief
 - Very well and helpful for all members

8) *New business*

- A. **Vote:** 2016-2017 18-month calendar (found at the end of the document)
 - Justin S enters a motion to approve the 2016-2017 18-Month Calendar, so moved by Jack N, seconded by Mile P, unanimous decision, motion passes.
- B. Inaugural Annual Banquet & Theme Show: Sunday, January 2, 2016 @ 5:00 PM
 - Need a minimum of 341 people to preregister in order to break even!
 - Family Banquet so bring your friends and family!
 - Registration is live! Register [HERE](#)
 - Justin S entertains a motion to approve the location and price of the banquet; so moved by Jack N; seconded by Mitch B; unanimous decision; motion passes.
 1. The location will be at the Boston Marriot Burlington (One Burlington Mall Road, Burlington, MA)
 2. Marriot contract with pricing information can be provided upon request to treasurer@oapennacook.org
- C. **Vote:** approval of lodge gear production & sale
 - Forward as One patch, Pennacook sunglasses, T-shirt, Sweatshirt
 - Justin S entertains a motion to approve the order 400 Forward as One patches; so moved by Charlie P; seconded by Miles P; unanimous decision; motion passes.
 - Justin S makes entertains a motion to empower the officers to A.) come up with designs and quantity of T-shirt, and sweatshirt, and B.) come up with a design and quantity to sunglasses, so moved by Greg D, seconded by Andrew L, unanimous decision, motion passes.

9) *Good of the lodge*



- Arrowman Service Award – less than one month left to complete it and get the patch, click [HERE](#) to learn more!
- We need full contact information of all LEC members so we can better communicate to the lodge. Sachems, as you appoint chairman, make sure you send the lodge secretary their contact information. More information means more communication and a better functioning lodge!
- Justin S entertains a motion for everyone who pays dues in 2016 will get a Lodge Flap; so moved by Jamie K; seconded by Mitch B; unanimous decision; motion passes.

10) Adviser's minute - Raymond Morrison

- You took that one step during the pre-ordeal. We have a lot to do and we can accomplish everything and anything
- Remember to communicate to others

11) Chief's minute- Justin S

- Thank you for being here and we are on track to rock'n'roll for our launch on January 1st!

pause for a 50 minute training cell

12) Closing – Song of the Order - Meeting closes at 4:30 pm

Next LEC meeting: Sunday, December 20th, 2015 @ 2:00 PM (EDCO)